

'Celebrating the unique identity, diversity, vibrancy, care and commitment of social workers'

## **Checklist for Applications to the Regional Social Work Awards 2025**

This guidance summarises information needed in each part of the application. Please ensure that you have gathered the information needed before starting the online application. A summary of the awards categories is also included for handy reference.

If you need to pause an application, you can save the content at the end of each of the four sections and return to complete the form. Citizen space will ask for an email address to send the unique log-in to allow you to return to an application. Please note: an application cannot be edited once it has been submitted.

Late or incomplete applications will not be accepted. Closing date for awards applications is midnight on Sunday 20 October 2024.

**Further advice** – if you have a query about the management of the Social Work Awards, please email the WHSCT planning team at <u>Maria.emilsson@westerntrust.hscni.net</u> If you require assistance with completing the online application, please contact the Social Care Council team at <u>businesssupport@niscc.hscni.net</u>

## **Application checklist**

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**Section 1 – Nominee details.** These are required for every social worker included in the nomination and includes:

- Name
- Social Care Council registration number,
- ✓ Job title,
- Daytime phone number
- Email address, employing organisation
- Address where they are based for work

**Section 2 – Proposer details.** These details are for the person proposing the social worker(s) for the award. The information required includes.

- Name
- Daytime phone number
- Email address
- Role in which they have contact with the nominee(s)
- Work address or contact address

**Section 3 – Endorser details.** These details are for the person authorised to approve/submit the nomination (in most cases, this will be a person within the line management structure). All applications must be approved by the organisation employing the nominee(s) and they must consent to being included in the nomination. (This will not apply in the case of retired social workers who are nominated for the BASW NI Outstanding Achievement Award). The information required includes:

Name

- Job title
- Organisation this person represents
- Organisation address
- Daytime phone number: (Required)
- Email address (Required)

**Section 4 - Statement support the application.** This is a descriptive piece to evidence how the nominee(s) meet the criteria for the award. This piece must not exceed \*1000 words. Supplementary material cannot be added to the application. It is recommended to include:

- Brief description of where the nominee works
- How they meet the criteria for the award
- What makes their practice excellent
- How they have contributed positively in people's lives
- Quotes and testimonies from service users, carers and other professionals will be helpful in evidencing this nomination.

\*Any words beyond the count will not be included in the judging review.

## Summary of the Social Work Awards 2025 categories

There are eight award categories in the 2025 Regional Social Work Awards. Judging criteria and links to the online application form are included overleaf.

- 1. <u>Award for Contribution to Social Work Leadership</u> Nominations can be made for an individual social worker at **any** stage and in **any** role
- 2. <u>Sunshine Award</u> Nominations can be made for an individual social worker or a social work team
- 3. <u>Nurturing Development Award</u> Nominations can be made for an individual social worker or a social work team
- 4. <u>*Rising Star Award*</u> Nominations can be made for an individual social worker who is within their first three years of practice at the time of applying (inclusive of the AYE year)
- 5. Spirit of Social Work Award Nominations can be made for an individual social worker
- 6. <u>Co-production Award</u> Nominations can be made for an individual social worker or a social work team
- 7. <u>The People's Choice Award</u> Nominations can be made for an individual social worker. (This award has been determined by people with lived experience from 'The Parent's Forum' in WHSCT; they have designed the award and will present it to the winner)
- 8. <u>**BASW NI Outstanding Achievement Award</u></u> Nominations can be made for an individual social worker.</u>**