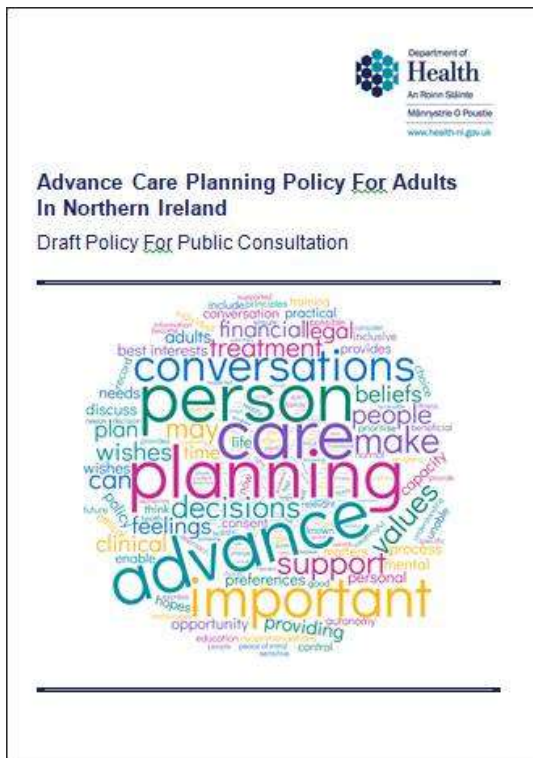



# Advance Care Plannin Policy For Adults Deairtment o Halth Northren Ireland

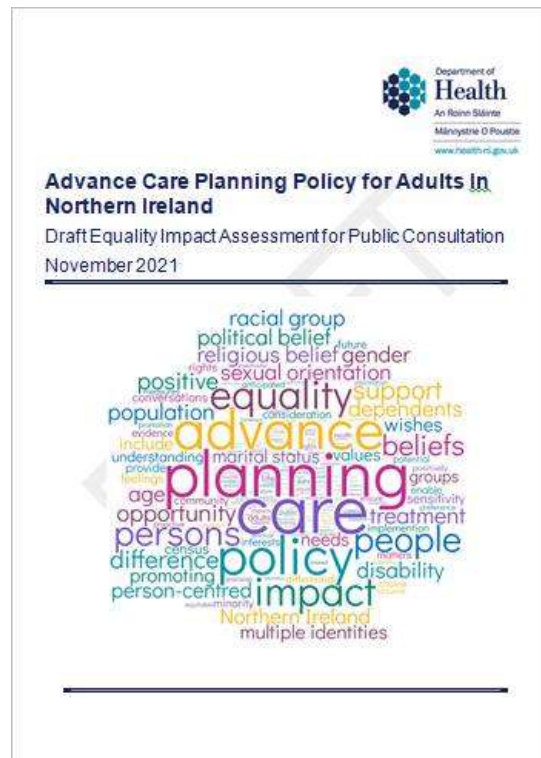


Department of Health  
An Roinn Sláinte  
Máinystrie O Poustie  
[www.health-ni.gov.uk](http://www.health-ni.gov.uk)

**Advance Care Planning Policy For Adults In Northern Ireland**  
Draft Policy For Public Consultation




Key words in the word cloud include: conversations, person, care, planning, advance, important, support, decisions, people, beliefs, needs, discuss, plan, wishes, can, clinical, advance, important, support, decisions, people, beliefs, needs, discuss, plan, wishes, can, clinical.



Department of Health  
An Roinn Sláinte  
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[www.health-ni.gov.uk](http://www.health-ni.gov.uk)

**Advance Care Planning Policy for Adults in Northern Ireland**  
Draft Equality Impact Assessment for Public Consultation  
November 2021



Key words in the word cloud include: equality, support, advance, planning, care, people, policy, impact, person-centred, difference, opportunity, age, include, population, positive, equality, support, advance, planning, care, people, policy, impact, person-centred, difference, opportunity, age, include, population, positive, equality, support, wishes, beliefs, values, marital status, understanding, provide, evidence, community, needs, treatment, groups, disability, multiple identities, Northern Ireland.

## Consultation Document

**Draucht Advance  
Care Plannin Policy**

**Equality Impact  
Assessment (EQIA)**

December 2021

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## Whit wey tae Repone tae the Draucht Advance Care Plannin Policy Consultation an Equality Impact Assessment (EQIA) Consultation

We ar seekin yer opeenions as pairt o oor consultations on:

- The draucht Advance Care Plannin policy; an
- Equality Impact Assessment.

Please see quaistens in **Annex B**. Ye can chuisse tae repone tae baith or aither o the consultations. We invite repones frae 17 December 2021, an the consultation closes at **17:00 on 11 Maurch 2022**.

Whan submeetin yer repones, it wad be gey an uissfu gin ye coud confirm whether ye ar daein it as an indiveedual or submeetin a repone on behauf o an organisation.

Gin ye ar reponin on behauf o an organisation, please gie:

- Yer name;
- Name o yer organisation; an
- E-mail address.

There is **3 options** for accessin the relevant documents an reponin tae the Draucht Advance Care Plannin policy consultation an Equality Impact Assessment (EQIA) consultation. [DOH CLEEK]. Wale frae the 3 options ablo:

### Option 1: Online

Fill in the online questionnaires for the consultations online:

<https://consultations2.nidirect.gov.uk/doh-1/advancecareplanning-policy-adults-ni>

### Option 2: Paper Copy

Gin ye canna access the consultation online, ye can ask for a paper copy o the consultation documents.

- by **phonin** the dedicate Patient Client Cooncil nummer **02895 368542**.
- Throu **e-mail** [acpconsultation@health-ni.gov.uk](mailto:acpconsultation@health-ni.gov.uk).

A pre-peyed envelope will be gien for tae retour yer completit repones.

### Option 3: Telephone Uphaud

Telephone nummer **02895 368542** can be uised tae speak direct tae an operator (Monday tae Friday, 9 a.m. tae 5 p.m.).

The operator can:

- **Post a Consultation Pack** tae ye an provide a pre-peyed envelope tae retour completit repones.
- **Answer any queries** ye mebbe hae aboot submeetin yer repone online uisin Ceetizen Space.
- **Fill in the Advance Care Plannin policy &/or EQIA consultations** by inpittin yer repones direct online tae Ceetizen Space. Ye can ask for a copy o yer repone.
- **Pit in place accessibeelity arreengements** the like o an interpreter service or sign langage or ony alternative format(s).

## Available Formats o Consultation Documents

The consultation documents will be available in the follaein formats on the dates listit ablo:

Format	Available Frae
Arabic	17 December 2021
Audio	15 Januar 2022
Braille	17 December 2021
British Sign Langage	15 Januar 2022
English	17 December 2021
Erse Gaelic	17 December 2021
Erse Sign Langage	15 Januar 2022
Lithuanian	17 December 2021
Mandarin	17 December 2021
Polish	17 December 2021
Portuguese	17 December 2021
Romanian	17 December 2021
Ulster Scots	17 December 2021
Urdu	17 December 2021
Video wi subtitles	15 Januar 2022

## Interpretin Services

### Sign Langage Interpretin Service

There is a free remote interpretin service available for thaim wissin tae engage in the consultations in British Sign Langage (BSL) an Erse Sign Langage (ISL) in Northren Ireland throu the SignVideo <https://signvideo.co.uk/hscni/> (unwhile InterpreterNow). The service is available:

- **On-demaund service**  
BSL an ISL interpreters available atween 9 a.m. an 5 p.m., Mon-Fri.

- **Pre-beukit sessions**

Pre-beukit sessions can be arreenged.

### **Spoken Langage Interpretin Services**

There is a free remote interpretin service available for thaim wissin tae engage in the consultations in a langage ithor nor English. There is a when ithor leids available in this service forby thaim notit abuin. Tae access this service, contact the dedicate Patient Client Coouncil nummer **02895 368542**, an thay will arreenge for an interpreter tae jyne the caw.

<b>Option</b>	<b>Method</b>	<b>Whit wey</b>
1	Access the consultation documents an repone online	<a href="https://consultations2.nidirect.gov.uk/doh-1/advancecareplanning-policy-adults-ni">https://consultations2.nidirect.gov.uk/doh-1/advancecareplanning-policy-adults-ni</a>
2	Ask for a paper copy o the consultation documents	02895 368542 Or by e-mail at <a href="mailto:acpconsultation@health-ni.gov.uk">acpconsultation@health-ni.gov.uk</a>
3	Telephone uphaud tae complete consultation repone	02895 368542

## Overview

Advance Care Plannin is an umbrella term kiverin personal, legal, cleenical, an financial plannin. It allous a body tae think aboot whit is important tae thaim an plan for thair futur. It is a voluntar process an helps a body tae mak knawn whit thair wisses, feelins, beliefs an vailyies is, an tae mak chyces that reflects thir. A body's Advance Care Plannin collogues, ony recommends an/or deceesions will be uised in the futur gin a body staps bein able tae mak the relevant deceesions for thairsel at ony pynt. We wad walcome yer opeenions on the draucht Advance Care Plannin policy for Adults (aged 18 year an abuin) in Northren Ireland.

The draucht Advance Care Plannin policy provides a framework for Advance Care Plannin for adults (aged 18 year an abuin) in Northren Ireland, focussin on the halth an social care aspects. The policy gies an overview o Advance Care Plannin, an the vailyies an preenciples that unnerpins it. It sets oot whit for Advance Care Plannin is important an whit wey it can help fowk mak timeous, realistic an prattical plans for thair futur. It encourages thir plans tae be made in collogue wi thaim that is important tae thaim an/or a body giein care, uphaud or treatment (this taks in fowk wirkin in the community an voluntar sector, independent sector an ither halth an social care staff wirkin in statutor services).

The draucht Advance Care Plannin policy mynts tae gie a body a haund tae hae mair chyce an control ower deceesions, takkin in plans for thair futur care an treatment. The ambeetion o the policy is that Advance Care Plannin collogues comes tae be normaleesed sae that aw adults in Northren Ireland (NI) haes raiglar inlats tae express thair wisses, feelins, beliefs an vailyies anent Advance Care Plannin an thir is than reflectit in the care, uphaud or treatment that thay get.

For tae gie strategic advisement an owersee the forder o the Advance Care Plannin policy, an Airtin Group was established comprehendin policy leads frae the Depairtment o Halth, Halth an Social Care Buird an Public Halth Agentrie, as weel as the Convener o the Regional Cleenical Ethics Forum an an interestit member o the public an a carer representative. A Programme Team was established tae forder the

Advance Care Plannin policy an its supportin Advance Care Plannin implementation programme, tae tak in operational guidal, lear an trainin an public messagin.

## **Whit for Yer Opeenions Maiter**

The draucht policy haes been developed uisin a co-production oncome wi braid stakehauder engagement an inpit. Stakehauders includit service-uisers, carers, interestit members o the public, an fowk frae community an voluntar organisations, resairch/academia, halth an social care professionals an thair representative bodies.

**(For mair wittins on this, please see supportin document: [Early Stakehauder Engagement Report setten furth as pairt o this consultation](#)).**

The neist phase o engagement is tae complete a public consultation for tae seek mair opeenions on the draucht Advance Care Plannin policy an Equality Impact Assessment.

## **Impact Assessments**

A when impact assessment screenins haes been completit an is notit in **Annex B** o this document. A fou Equality Impact Assessment (EQIA) haes been completit an will be lenched alangside the draucht Advance Care Plannin policy for a 12-week public consultation.

The fou screenin documents is available as pairt o the suite o consultation documents an aw.

## Whit Happens Neist

A when virtual wittins sessions will be hauden for tae let ye know whit wey ye can reponne tae the consultations.

Thursday 20 Januar 2022 at 10 a.m.

Wednesday 2 Februar 2022 at 2:30 p.m. (BSL Session)

Tuesday 8 Februar 2022 at 2:30 p.m. (ISL Session)

Thursday 10 Februar 2022 at 2 p.m.

Tuesday 15 Februar 2022 at 6:30 p.m.

Ye can register for thir events throu: <https://pcc-ni.net/get-involved/advance-care-planning/>

Follaein the close o the consultation on **11 Mairch 2022 at 5 p.m.**, aw repones an feedback will be collatit for review by the Depairtment o Halth, an a consultation report will be produced.

The consultation report will be setten furth alangside the final Advance Care Plannin policy an EQIA report.

## Preevacy, Confidentiality an Access tae Consultation Repones

We will set furth a summary o the consultation repones, an in a when cases the repones thairsels, but thir will no conteen ony personal data. We'll no set furth the names or contact details o reponents, but will uise the names o organisations reponin.

Yer reponne, an aw ither repones tae this consultation, will mebbe be made knawn on request conform tae the Freedom o Information Act 2000 (FOIA) an the Environmental Information Regulations 2004 (EIR); houiver, aw disclosures will be in line wi the obligations o the Data Pertection Act 2018 (DPA) an the UK General Data Pertection Regulation (UK GDPR).



Gin ye want the wittins that ye gie tae be treatit as confidential, it wad be helpfu gin ye coud explen tae us whit for ye regaird the wittins ye hae gien as confidential sae that this can be conseedert gin the Depairtment gets a request for the wittins unner the FOIA or EIR.

For mair wittins on whit wey we will process data, an yer richts, see the Advance Care Plannin Policy Consultation Preevacy Notice at **Annex C**.

## Annex A: Consultation Repone Form

<b>Personal details</b>	
Name	
E-mail address	
Please wale the option that best describes yer interest in the Advance Care Plannin Policy for Adults in Northren Ireland	<p>A'm a Carer</p> <p>A'm a Halth &amp; Social Care Professional</p> <p>A'm a Service-uiser</p> <p>A'm an Interestit Indiveedual</p> <p>A'm representin an Organisation</p> <p>Ither</p>
Organisation <i>(gin appleecable)</i>	

## Draucht Advance Care Plannin Policy Consultation Quaistens

Nummer	Section Teetle in Policy	Quaisten	
1	<b>Ambeetion o Advance Care Plannin</b>  (blad 6)	Dae ye gree wi the ambeetion o the Advance Care Plannin policy? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	
2	<b>Whit is Advance Care Plannin?</b>  (blad 6)	Dis the policy expleen clear eneuch whit Advance Care Plannin is? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	

3	<b>Vailyies &amp; Preenciples o Advance Care Plannin</b>  (blad 7 an blad 8)	Is the Vailyies an Preenciples statit in the policy clear, comprehensive an relevant? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	
4	<b>Whit for is it important tae hae Advance Care Plannin Collogues?</b>  (blad 8 an blad 9)	Dis the policy expleen the benefits o Advance Care Plannin clear enouch? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	

5	<b>Whan shoud Advance Care Plannin happen?</b>  (blad 10)	Dae ye gree that Advance Care Plannin is important for ony adult at ony stage o life? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	
6	<b>Whit wey Advance Care Plannin Collogue(s) is uised</b>  (blad 15 an page16)	Dae ye unnerstaund whit wey Advance Care Plannin collogues is uised? (Please Tick)	Ay
			Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	

7	<b>Components o Advance Care Plannin</b>  (blad 16)	Dis the components model help explen the different elements o Advance Care Plannin? (Please Tick)	Ay
			Naw
Please gie ony mair wittins ye wiss tae skare on yer repone.			
8	<b>Legal Component o Advance Care Plannin</b>  Mental Capacity Act (NI) 2016  (blad 19 tae blad 22)	Is the policy clear on whit wey mental capacity relates tae Advance Care Plannin? (Please Tick)	Ay
			Naw
Please gie ony mair wittins ye wiss tae skare on yer repone.			

9	<b>Cleeneal Component o Advance Care Plannin</b>  Dwynin Halth an Unforeseen Emergencies  (blads 26 tae blad 29)	Is the policy clear on:	Ay
		(a) Whit wey the ReSPECT recommends furms pairt o Advance Care Plannin? (Please Tick)	Naw
		Please gie ony mair wittins ye wiss tae skare on yer repone.	
		(b) Whit wey resuscitation recommends will be recordit on the ReSPECT form an "Dinna Attempt Cardiopulmonar Resuscitation" (DNACPR) forms winna be uised ony mair? (Please Tick)	Ay
			Naw
Please gie ony mair wittins ye wiss tae skare on yer repone.			

10	<b>Mair comments</b>	Mair comments anent the Advance Care Plannin Policy can be notit ablo.



## Annex B: Impact Screenin Affcomes

Impact assessment screenin documents is available on request for [acpconsultation@health-ni.gov.uk](mailto:acpconsultation@health-ni.gov.uk).

A summary o the affcome o ilkane is gien in the table ablo:

<b>Impact Assessment Screenin</b>	<b>Affcome</b>
Equality/Human Richts	Fou Equality Impact Assessment haes been unnertaen an will be consultit on
Regulator	Nae signeeficant impact identifee'd – fou impact assessment no needit
Landwart	Nae signeeficant impact identifee'd – fou impact assessment no needit

## Equality an Human Richts

Section 75 o the [NI Act 1998](#) obleeges depairtments in cairyin oot thair functions anent NI tae hae due regard tae the need tae gie a heeze tae equality o opportunity:

- atween bodies o different religious belief, political opeenion, racial group, age, mairital status or sexual orientation;
- atween men an weemen generally;
- atween bodies wi a disabeelity an bodies 'ithoot; an
- atween bodies wi dependants an bodies 'ithoot.

### Equality Impact Assessment Quaistens:

<b>Quaisten 1:</b> Is the propones setten oot in the draucht Advance Care Plannin policy likely tae hae any potential adverse impact on any o the nine equality groups identiffee'd unner Section 75 o the 1998 Act? (Please Tick)	Ay	
	Naw	
<i>Gin ay, please state the group(s) an comment on whit wey thir adverse impacts could be reduced or alleviatit in the propones:</i>		

<p><b>Quaisten 2:</b> Ar ye awaur o ony indication or evidence – qualitative or quantitative – that the Advance Care Plannin policy might coud hae an adverse impact on equality o opportunity or on guid relations? (Please Tick)</p>	Ay	
	Naw	
<p><i>Gin ay, please gie details an comment on whit ye think shoud be eikit or taen oot for tae alleviate the adverse impact:</i></p>		
<p><b>Quaisten 3:</b> Is thare an inlat tae better gie a heeze tae equality o opportunity or guid relations? (Please Tick)</p>	Ay	
	Naw	
<p><i>Gin ay, please gie details o tae whit wey:</i></p>		

<p><b>Quaisten 4:</b> Is thare ony aspects o the Advance Care Plannin policy whaur potential human richts violations coud occur? (Please Tick)</p>	Ay	
	Naw	
<p><i>Gin ay, please gie details o tae whit wey:</i></p>		

## **Annex C: Advance Care Plannin Policy Preevacy Notice**

Data Controller Name: Depairtment o Halth (DoH)

E-mail: [acpconsultation@health-ni.gov.uk](mailto:acpconsultation@health-ni.gov.uk)

Telephone: 02890520241

Data Pertection Officiar Name: Charlene McQuillan

Telephone: 02890522353

E-mail: [DPO@health-ni.gov.uk](mailto:DPO@health-ni.gov.uk)

Bein transparent an providin accessible wittins tae fowk about whit wey we coud use personal data is a prencipal element o the [Data Pertection Act \(DPA\)](#) an the UK General Data Pertection Regulation (UK GDPR). The Depairtment o Halth (DoH) is commettit tae biggin trust an confidence in oor abeelity tae process yer personal wittins an pertect yer preevacy.

### **Purpose for processin**

The Depairtment o Halth haes developed an Advance Care Plannin Policy for adults (aged 18 year an abuin) in Northren Ireland that's setten furth for public consultation. We ar upsteerin organisations an institutions tae repone but interestit members o the public, service-uisers an carers an aw. We will process personal data gien in repone tae consultations for the purpose o informin the policy. We will set furth a summary o the consultation repones, an in a wheen cases the repones thairsels, but thir will no conteen ony personal data. We'll no set furth the names or contact details o reponents, but will uise the names o organisations reponin.

### **Lawfu foonnds for processin**

The lawfu foonnds we ar lippenin on tae process yer personal data is Airticle 6(1) (e) o the UK GDPR, that allous us tae process personal data whan this is necessar for the performance o oor public tasks in oor capacity as a Govrenment Depairtment.

We will anely process ony special-category personal data ye provide, that kythes racial or ethnic oreegin, political opeenions, religious belief, halth or sexual life/orientation, whan it is necessar for raisons o substantious public interest unner Airticle 9(2)(g) o the UK GDPR, in the exercise o the function o the Depairtment, an for tae monitor equality.

## Whit way will yer wittins be used an skared?

We will process the wittins for the statit purpose abuin. The wittins will be skared wi the Advance Care Plannin Programme Team made up o forspeakers frae the Depairtment o Halth, the Halth an Social Care Buird, the Public Halth Agentrie an Patient an Client Cooncil for tae allou consultation repones tae inform the policy forder. Whaur wittins is gien by a consultation reponent in an alternative format, we will skare thir wittins wi an appruived translation service in line wi wittins owerance obligations. Whaur a consultation reponent uises the consultation uphaud service tae allou thair repone tae the consultation tae be made, by daein thon the reponent grees tae skarin thair wittins wi that service for that purpose. We dinna ettle tae skare yer personal data wi ony ither third party. Ony speceefic requests frae a third party for us tae skare yer personal data wi thaim will be dealt wi conform tae the proveesions o the data pertection laws.

## Hou lang will we hing ontae yer wittins?

We will reteen consultation repone wittins until oor wark on the subject maiter o the consultation is complete, an conform tae the Depairtment's appruived Retention an Disponin Schedule [Guid Management, Guid Records](#) (GMGR).

## Whit is yer richts?

- Ye hae the richt tae obteen confirmation that yer data is bein [processed, an access tae yer personal data](#)
- Ye ar enteetelt tae hae personal data [rectiffee'd gin it is inaccurate or incomplete](#)
- Ye hae a richt tae hae personal data [erased an tae hinder processin](#), in speceefic circumstances
- Ye hae the richt tae ['block' or suppress processin](#) o personal data in speceefic circumstances
- Ye hae the richt tae [data portabeelity](#) in speceefic circumstances
- Ye hae the richt tae [object tae the processin](#) in speceefic circumstances
- Ye hae richts anent [automatit deceesion-makkin an profilin](#)

## Whit way tae compleen gin ye'r no blythe wi whit way we process yer personal wittins

Gin ye wiss tae ask for access, object or raise a complaint aboot whit way we hae haundelt yer data, ye'll can contact oor Data Pertection Officiar uisin the details abuin.

Gin ye'r no satisfie'd wi oor reponse or believe we'r no processin yer personal data conform tae the law, ye'll can compleen tae the Information Commeessioner at:

Information Commeessioner's Office

Wycliffe Hoose

Watter Lane

Wilmslow

Cheshire SK9 5AF

[casework@ico.org.uk](mailto:casework@ico.org.uk)